

DATE: Tuesday, April 4, 2017
TIME: 5:30 pm
LOCATION: Ag Center Conference Room

Note: These minutes provide only a part of the official record. The remainder of the official record is in the audio recording of the meeting. Section 2-3-212, MCA. The audio recording is upon request.

AGENDA (subject to change at the discretion of the Board)

| <i>Time</i> | <i>Topic</i> | <i>Presenter</i> |
|-------------|---|-------------------------|
| 1.0 | Welcome | Brenda York |
| 1.1 | Pledge of Allegiance | |
| 1.2 | Call for Attendance | |
| | Present were Fair Board Members: Chairman Jeff Wade, Vice Chair Brenda York, Ann Marie Moran, K.C. McLaughlin; Fairgrounds Staff: General Manager Lori Cox, Facilities Director Dennis Voeller, Office Manager/Board Secretary Linda Blomback; Public: Sonja Berg. Absent were Fair Board Members: Tim Stefan, Mike Everts, Conrad Anker; and Commissioner Joe Skinner. | |
| 1.3 | Review & Approval of Minutes 2-21-17 – tabled, no quorum | |
| 2.0 | Public Comment - None | Brenda York |
| 3.0 | Presentations | |
| 3.1 | Gallatin County Commission Report – No Report | |
| 4.0 | Financials | Lori Cox |
| 4.1 | Revenues | |
| | <ul style="list-style-type: none"> • Going into April budgeting • New rentals in fall & coming this spring • BAHA loan; Baseball; Verizon | |
| | Expenses | |
| | <ul style="list-style-type: none"> • Salaries are low vs budget • Utilities are high • Operations has some high areas | |
| 4.2 | Aging Report | |
| | <ul style="list-style-type: none"> • Sponsorships • Verizon payments are ongoing | |
| 5.0 | Interim Activities | |
| 5.1 | MSU Stalling Update | Lori Cox/Dennis Voeller |
| | <ul style="list-style-type: none"> • New procedures worked out with MSU Rodeo coach • \$7,000 rental | |
| 5.2 | New Events | Dennis Voeller |
| | <ul style="list-style-type: none"> • List of 27 new interim rentals | |
| 5.3 | CIP Update: | |
| | Sewer Line from Building 1 | Dennis Voeller |
| | Electrical Upgrades Food Row, Outdoor Vendors, East Oak Entrance | |
| | <ul style="list-style-type: none"> • Matzinger Electric was the lowest bidder for the job | |
| | Signage: Oak Street Entrance, Fair Office, Exhibit Buildings | |

- Gallatin County Fairgrounds sign on Oak; lighting options discussed
 - Signage plan will go to CIP committee next
- 5.4 GIS Locator/Addresses on Grounds Dennis Voeller
- Discussion on assigning addresses to major facilities on the grounds
- 6.0 Big Sky Country State Fair
- 6.1 Sponsors on Record Lori Cox
- \$62,500 incoming (vs \$49,400 total last year)
 - C'Mon Inn Official Hotel
 - Qualicare sponsoring ADA cart
 - Total of \$126,390 cash and trade so far
- 6.2 Grounds Logistics – Livestock Dennis Voeller
- Livestock tent; 4-H stalling plan
- 6.3 Ag Day Concept Lori Cox
- Possibly Thursday, July 20; celebration of all ag-related organizations “Night at the Ranch” idea
- 7.0 Business Items Jeff Wade
- 7.1 Dockage Fee Lori Cox
- Discussion about staff members signing for freight deliveries for clients
- 7.2 Preparation for New Fiscal Year Rates Dennis Voeller
- Existing rate structure is almost 3 years old; discussion about possible increase in rates.
 - Staff evaluating items out of Fairgrounds control, i.e. utilities, etc.
- 7.3 Personnel Update Lori Cox
- Kevin Fischer with operations has resigned
 - Part time event facilitator hired
- 8.0 Adjournment Brenda York