



FAIR BOARD MEETING

DATE: Tuesday, September 17, 2019
 TIME: 5:30 pm
 LOCATION: BLG 4

- ATTENDEES:**
- Jeff Wade, Chair
 - Michael Everts
 - Ann Marie Moran
 - Kelton Jensen
- Brenda York, Vice Chair
 - K.C. McLaughlin
 - Tawnya Dykstra
 - Scott MacFarlane (Commission Liaison)

AGENDA: *(subject to change at the discretion of the Board)*

Time	Topic	Presenter
5:30 pm	1.0 Welcome	Jeff Wade
	1.1 Pledge of Allegiance	
	1.2 Call for Attendance Chairman Wade, Board Member Dykstra in attendance	
	1.3 Review & Approval of Minutes No Quorum to Approve	
5:40	2.0 Call for Public Comment None	Jeff Wade
5:50	3.0 Presentation	
	3.1 Heather Demorest, HRDC Interested in the Fairgrounds developing a smoking policy. Did a project in conjunction with 4H during the fair – set up a booth with a prize wheel that you got to spin for a prize if you asked a question. Results indicated many adults were unaware of the amount of tar was ingested if you smoked for a week, little kids were unaware of smoking. Results might change if the booth location was different. Survey results were handed out. Has the results of an online survey that she will share. GCHD did a smoking litter survey – significant amount found around exhibit buildings after fair. GCHD recommends that Fairgrounds develop a smoking policy. Signing in appropriate areas would impact use significantly. Designated smoking areas would be in compliance with a tobacco free policy. Carbon County (Red Lodge) has adopted a tobacco free policy on county properties. Chairman Wade clarified that there is no legal ground to enforce a policy – posting of signs would create an expectation of enforcement without law enforcements ability to enforce. GCHD - Having signs provides a visual cue to tobacco users to be considerate and use smoking area or not smoke. Test signage at some of the city parks resulted in reduction in tobacco litter. GCHD offered to help develop a policy and provide the signs. Chairman Wade requested GCHD to present a proposal for Fairgrounds Board consideration. GM Voeller offered to contact Heather to set up a meeting.	
6:10	4.0 Gallatin County Commission Report no report	Scott MacFarlane
6:20	5.0 4H Report no report	Kelton Jensen
6:30	6.0 Financial Report	Rachel May
	6.1 Aging	
	More outstanding than normal but have received 17 checks after this report was created. Low Country Trucking is a concern.	
	6.2 FY19 Year End	
	Didn't make as much as anticipated, spent more on equipment but have more in 905 Reserves.	
6:40	7.0 Marketing/Sponsorship Report	Carrie Gilman

Presented by GM Voeller – contract with Carrie expired, am posting a marketing/sponsorship position, have been visiting with Carrie about helping in the interim to which she tentatively agreed.

6:50 8.0 Competitive/Office Report

Quilt/Textile, Horticulture superintendents will come back, Culinary superintendent position has a tentative candidate, Fine Arts superintendent will not be coming back due to career move, haven't heard back from the Photography superintendent. Competitive Superintendent candidate declined. Will keep working on filling positions

7:00 9.0 Operations Report

Kole Kuntz

Working on winter preparation, recruiting for open positions, developing rfp's for snow and turf

7:10 10.0 Manager Report

Dennis Voeller

10.1 FY20 Fair Budget FY20 budget handout provided, overall theme of budget remaining the same as in previous years. Personnel budget between interim and fair needs some adjustment due to coding and MUNIS. RV's are doing very good this year. Chairman Wade expressed an interest in developing full service in the West Annex.

10.2 Project List

Handout of Capital Project list approved by the Commission. Handout of operation/interim project provided. Regarding Kelton Jensen's position on the board due to his position change within Extension system – if he is in agreement, Fairgrounds would be agreeable to his maintaining his position on the board. Ag Center lease is being finalized. Etix and talent agency service agreements are in process.

7:30 11.0 Business Items

Jeff Wade

11.1 Other

11.2 Confirm next board meeting – October 15 2019 Approved. Chairman Wade will contact the board members not in attendance to be at the November meeting for the tobacco free presentation and discussion. Discussion by staff and board about policy parameters.

8:30 12.0 Adjournment 6:38pm

Jeff Wade